



DEPARTMENT OF THE NAVY
NAVAL SUPPLY SYSTEMS COMMAND
5450 CARLISLE PIKE

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NAVSUPINST 4120.38C
SUP 40
16 November 2000

NAVSUP INSTRUCTION 4120.38C

Subj: USE OF STANDARD PETROLEUM PRODUCTS TO CONTROL ENTRY OF
NON-STANDARD PETROLEUM ITEMS INTO THE MILITARY SUPPLY
SYSTEM

Ref: (a) NAVSUP Manual, Volume II, para 21144
(b) NAVSUPINST 5450.29H
(c) DOD 4140.26-M

Encl: (1) NAVSUP Form 87
<http://204.222.238.18/nll/filedetail.cfm?id=245>
(2) Format for Item Entry Approval

1. Purpose. To update procedures for controlling the entry of petroleum products into the supply system and the establishment of National Stock Numbers (NSNs) applicable to Federal Stock Classification (FSC) 9150 representing all lubricating oils, hydraulic fluids and greases.

2. Cancellation. NAVSUPINST 4120.38B. This instruction has been revised significantly and must be reviewed in its entirety.

3. Scope. This instruction pertains to all lubricating oils, hydraulic fluids and greases classified in FSC 9150, which are determined for use in shipboard or aviation systems or equipment.

4. Background. Stringent control of the entry of new lubricants is required. The Fleet often requires obtaining low demand but necessary items, which for various reasons do not currently have an NSN. Examples of such conditions are a new item or an item offered in a different container size. However, the Office of the Under Secretary of Defense Acquisition and Technology initiative to reduce and/or eliminate, where feasible, the use of military specifications, makes it additionally imperative that an NSN request does not result in establishing an NSN unnecessarily. These requests are also reviewed for authorization for use in shipboard applications in compliance with the Shipboard Hazardous Materials List Program. This technical review does not include incompatibility issues relating to equipment performance or the blending of more than one approved item. Naval Surface Warfare Center, Carderock (CDNSWC-SSSES), Code 631 and Naval Aviation Depot, Jacksonville (NADEPJAX),

0526-LD-100-1237

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Code 4.3.4.7 will provide a technical review of all proposed new products prior to submitting requests to the Commanding Officer, Navy Petroleum Office (NAVPETOFF) for approval.

5. Policy. New FSC 9150 items shall not be approved for use in shipboard or aviation systems or equipment unless it can be determined that existing standard lubricants are unsuitable for the new application or that the new item has essential attributes not found in existing items. Requirements for these items shall be reviewed early in the development of new equipment to assure the maximum utilization of products with already established NSNs.

6. Action

a. NSN requisition process:

(1) The Naval Inventory Control Points, Mechanicsburg and Philadelphia, and the field activities will submit new supply support requirements for items within the 9150 FSC to the appropriate activity for technical review to include the investigation of engineering, technical documentation, health and safety, and hazardous material issues. Items for shipboard application will be submitted to CDNSWC-SSES, Code 631. Items for aviation application will be submitted to NADEPJAX, Code 4.3.4.7. All items proposed for introduction into the supply system will be submitted as specified by reference (a) on enclosure (1), NAVSUP Form 87, Request for National Stock Number Assignment, S/N 0108-LF-013-4400 (may be obtained through normal Navy supply channels per NAVSUP Publication 2003, Navy Stock List of Publications and Forms).

(2) CDNSWC-SSES and NADEPJAX shall:

(a) Maintain central focal points having, in addition to their normal duties, sole authority for providing the above technical review prior to making recommendations for continuance of the NSN requisition process.

(b) Submit recommendation and documentation providing the justification for NSN establishment to NAVICP Mechanicsburg (NAVICP-M).

(3) NAVICP-M will in turn forward review documentation of those items that have been recommended for NSN to NAVPETOFF for final review.

(3) NAVPETOFF shall:

(a) Review all submitted 9150 FSC requests for NSN establishment based upon the technical review and recommendation from the applicable Navy review source, CDNSWC-SSES, Code 631 or NADEPJAX, Code 4.3.4.7.

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(b) Provide Naval Supply Systems Command policy direction for control of the entry of lubricants into the supply system per reference (b).

(c) Submit request to the Defense Supply Center Richmond (DSCR) to obtain new stock numbers and registration under the existing Department of Defense regulation, reference (c), only after the requested item is approved at all levels of review.

b. NSN cancellation:

(1) DSCR provides NAVPETOFF with NSN cancellation notice based upon usage and trend analysis data.

(2) If an NSN is being cancelled due to non-use and an acceptable substitute is available, this information is forwarded by DSCR to NAVPETOFF for dissemination to Navy customers.



K. W. LIPPERT
Commander

Distribution:

SNDL A3; A6; B2G (DLSC Battle Creek only); B5 (COMDT COGARD only); E3A; FKA1A; FKA1G; FKM12; FKP4E; FKR1B (Jacksonville only); FKM14

Defense Supply Center Richmond, 8000 Jefferson Davis Highway,
Richmond, VA 23297-5797

Copy to:

NAVSUP 35C (5 copies), 09I, 09A, 91; NAVICP Mail room (M0852)

Order from:

Naval Inventory Control Point
Cog "I" Material
700 Robbins Avenue
Philadelphia, PA 19111-5098

REQUEST FOR NATIONAL STOCK NUMBER ASSIGNMENT

FOR USE IN RECOMMENDING THE ASSIGNMENT OF NATIONAL STOCK NUMBERS (NSNs) TO ITEMS THAT ARE BOUGHT LOCALLY BY THE SUBMITTING ACTIVITY

TO:

FROM:

PART A. DATA FURNISHED BY SUBMITTING ACTIVITY

1. ITEM NAME RECOMMENDATION NO.

2. TECHNICAL DATA ATTACHED NOT AVAILABLE (EXPLAIN IN REMARKS) 3. HAZARDOUS MATERIAL YES NO 3a. MATERIAL SAFETY DATA SHEET ATTACHED NOT AVAILABLE (EXPLAIN IN REMARKS)

4. RECOMMENDED FSC 4a. FED-STD-313 TABLE 1 YES NO 5. RECOMMENDED INVENTORY MANAGER

6. SOURCE OF SUPPLY (MANUFACTURER'S NAME & ADDRESS)

7. CAGE 8. PART NUMBER REFERENCE NUMBER

9. RECOMMENDED SM&R CODE 9a. CURRENT SM&R CODE 10. RECOMMENDED SMCC

11. APPLICATION DATA					
	ITEM NAME	CAGE	PART NUMBER	NSN	QTY PER
NEXT HIGHER ASSEMBLY					
END ITEM					

12. INTERCHANGEABILITY/SUBSTITUTABILITY DATA

13. STOCK USAGE DATA						
LOCAL IDENTIFICATION NUMBER	ESTIMATED YEARLY REQUIREMENTS	PAST 9 MONTH ISSUES	ON HAND	ON ORDER	UNIT PRICE	UNIT OF ISSUE

14. JUSTIFICATION

15. REMARKS/ADDITIONAL DESCRIPTIVE DATA

16. SUBMITTING ACTIVITY POINT OF CONTACT (NAME AND CODE) TELEPHONE ()

17. APPROVING OFFICIAL (SIGNATURE) DATE

PART B. ACTION BY INVENTORY CONTROL POINT

1. APPROVED DISAPPROVED 2. NATIONAL STOCK NUMBER (OR REASON FOR DISAPPROVAL)

3. APPROVING OFFICIAL (NAME AND CODE) TELEPHONE ()

(SIGNATURE) DATE

SAMPLE

FORMAT FOR ITEM ENTRY APPROVAL

1. Identification of lubricant (manufacturer's name, lubricant number, formulation, Material Safety Data Sheets (MSDS) and other identifying data.
2. Identification of equipment to be lubricated and the specific function(s) of the equipment affected by the lubricant(s). Such information will also identify the applicable project manager and the prime or subcontractor for the equipment.
3. Information as to why an existing lubricant cannot be used and what requirements exist for the use of standard lubricants under the equipment contract.
4. Anticipated annual usage of the lubricant (volume of lubricant and dollar cost).
5. Summary of why approval is recommended and certification that potential standard lubricants have been evaluated.